

The Dove-Shell Federation



Key Stage 1 & 2 Teaching and Learning Policy Including Marking

Updated September 2017

Objective

To ensure that teaching and learning is consistent throughout every classroom in The Dove-Shell Federation.

Our vision for learning is to enable all children to achieve their full potential through an enjoyable, imaginative, creative and challenging curriculum, using focused and differentiated planning, practical activities and development of independence.

Planning

Medium Term Plans will contain objectives from the New National Curriculum. There is a discrete science scheme of work with medium term plans for each unit of work and year group. For topic, which includes history, geography, art and design and technology and cross-curricular links to English and Computing; long term plans and detailed medium/ short term plans have been created for all units of work and year groups. RE scheme of work has been organised into medium term plans for each unit of work and year group. These can be found on the schools' conferences of First Class.

Discrete computing medium term and short term planning is found on DB Primary for each year group. PE is planned by the sports coach, long term and individual lesson plans are held and followed by the sports coach.

Short Term Planning

Standardised short term planning formats can be found on the schools' conference (see appendix 1). Teachers are expected to produce short term plans, in enough detail for themselves, for English and Mathematics. For topic, science, RE – teachers will use their own judgement and level of experience, to either follow and annotate the medium term plan or produce a short term plan to support their teaching. NQTs, RQTs, or teachers new to year group or the federation could be asked to produce short term planning for all subjects which may be moderated by SLT.

For phonics and computing, teachers follow and annotate, where necessary, Letters and Sounds and DB Primary short term planning respectively. Teachers are expected to complete a weekly planning overview for Reading Workshop – see English Policy. For MFL, teachers use the Catherine Cheater Spanish scheme of work, following detailed lessons plans, annotated by teachers as required.

Learning challenges or objectives are written in short term planning relating to the topic/unit of work. See example short term planning in Appendix 1 for example of learning challenge.

Sharing of Learning Challenge and Success Criteria

At the beginning of each lesson the learning challenge (or learning objective in mathematics and computing) needs to be displayed at the onset of each lesson along with the success criteria. The children will stick a copy of the learning objective/ challenge and success criteria in their books where appropriate. (see appendix 2)

The teacher can then refer to these during the lesson checking the progress of pupils, clarifying misconceptions and ensuring clarity in expectation by the end of the lesson. Children will also be able to use these for self-assessment.

Successful teaching strategies to be employed in the classroom

- Experimentation.
- Carefully organised groups.
- Working walls for children's reference.
- Practical activities.
- Paired / group activities.
- Use of ICT to support learning, visualizers, i-pads, netbooks.
- Flexibility in lesson timings eg. DT project all day.
- Tight time organisation with what's expected to be done by the end.
- Talk partners, discussion, debate.
- Attractive classrooms celebrating children's work
- Differentiated carefully focused planning.
- Peer assessment.
- Learning challenges/ objectives.
- Success criteria.

Presentation of dates

- Long date in all subjects except mathematics (Monday 25th September 2017), Short date in mathematics (25/09/17), both Key stages.
- All dates should be underlined with a pencil and ruler.

Use of pens

- Pencils to be used in mathematics books in all Key stages.
- From year 2 onwards, pens will be given to pupils with good presentation. If a mistake is made in pen then it is to be ruled out with a single pencil line.

Learning Challenge/Objective & Success Criteria in Children's Books and Marking

Presentation and pupils self assessment

- Children write the date, LC/LO and SC are typed on sheet (see appendix 2).
- At the end of the lesson children assess their piece of work. The child puts a tick next to the 'emoji' which best describes how they felt about the learning challenge at the end of the lesson. The pupil then completes the pupil comment – children's self assess. eg. "I found the difficult"/ "I can now" . This must refer to the learning within the lesson or the success criteria.

Marking

Teachers to use a green pen for marking.

A in teacher comment section means the child has achieved the success criteria (one or more). The teacher will also tick the success criteria that has been met and a comment can be added if appropriate.

FW in teacher comment section means the child needs further work to achieve this success criteria. Teacher to write a comment as appropriate.

The full Dove-Shell Marking Policy will be displayed in classrooms – see Appendix 3.

Appendix 1 – All subjects Short term planning

Subject							
Topic/Unit							
Learning Challenge	Whole Class Starter	<u>Pupil groups</u>			Plenary	Success Criteria	
		Activities				Revise vocabulary. Assessment: against success criteria. Address misconceptions.	
Key Questions:					Link to future learning.		
Key Vocabulary:							
Evaluation							
Risk Assessment		Risks			Control Measures		
<input type="checkbox"/> Low	<input type="checkbox"/> Med	<input type="checkbox"/> High	<input type="checkbox"/> Separate RA				

Appendix 1 – Mathematics Short Term Planning

<p>Maths Meeting</p>	<p>TA to support children who have not achieved Inspire Maths learning challenge from previous lesson and revise this.</p> <p>Pupils to be supported:</p>		
<p><u>Mixed ability Group 1</u></p> <p><u>Mixed ability Group 2</u></p> <p><u>Mixed ability Group 3</u></p> <p><u>Mixed ability Group 4</u></p>			
<p>Learning Objective</p> <p>To..</p>	<p><u>Teacher Input</u></p>	<p><u>Pupil Input</u></p>	<p>Success Criteria</p> <p>I can</p>
<p>Key Vocabulary</p>			
<p>Resources</p>			
<p>Evaluation</p>			
<p>Risk Assessment</p>		<p>Risks</p>	<p>Control Measures</p>
<p><input type="checkbox"/> Low</p>	<p><input type="checkbox"/> Med</p>	<p><input type="checkbox"/> High</p>	<p><input type="checkbox"/> Separate RA</p>

THE DOVE SHELL FEDERATION MATHS MEETINGS WEEKLY OVERVIEW

<u>MONDAY</u>	Counting	Arithmetic - Addition	Measurement – general Y3, Y4, Y5 and Y6 to also choose from area and perimeter	Measurement – capacity and volume
<u>TUESDAY</u>	Counting	Arithmetic – Subtraction	Measurement - money	Measurement – temperature Y1, Y2 – length/height Y2 – extend to temperature once taught
<u>WEDNESDAY</u>	Counting	Arithmetic – Multiplication Y1, Y2 – addition Y2 – extend to multiplication once taught	Measurement - time	Geometry – properties of shape
<u>THURSDAY</u>	Counting	Arithmetic – Division Y1, Y2 – subtraction Y2 – extend to division once taught	Measurement – height/length	Geometry – position and direction
<u>FRIDAY</u>	Counting	Other number revision – choose from number, place value, fractions, ratio and proportion and algebra.	Measurement – mass/weight	Statistics Y1 – properties of shapes

Appendix 2

Other Subjects

L.C:		
Your thoughts	Success criteria	Pupil comment
  		<hr/> <hr/> <hr/> <hr/>
Teacher comment		

Mathematics

L.O:		
Your thoughts	Success criteria	Pupil comment
  		<hr/> <hr/> <hr/> <hr/>
Teacher comment		

The Dove-Shell Federation Marking Policy

A

You have achieved the success criteria.

FW

Further work is needed for you to achieve the success criteria.
+ comments on how to do this

//

A new paragraph should start here.

^

A word or letter is missing here.

friend
friend

You have made a spelling error – the correct spelling is written above.

jessica

You have not put a capital letter where there should be one.

○

You have missed out a piece of punctuation or used the wrong punctuation.

VF

Verbal feedback has been / will be given.

Your work will be marked in green pen.