



8th February 2018

Dear Parent / Carer,

Re: Parents' Evening – Reception – Year 6

On **Monday 5th & Wednesday 7th March**, there will be a Parents' Evening for Rec - Year 6 when you can discuss the progress of your child with their class teacher. Monday's session is **3.10 – 6.00pm** and Wednesday's session is **3.10 – 5.30pm**. Your child / children's books will be set out in the hall for you to look at prior to your appointment which will be in the classroom with the teacher. Please wait outside the classroom at your appointment time for the teacher to invite you in.

We ask that you to book your appointment via our school ParentMail app. **This has been set up and will go live today at 7pm and will close 12 hours before each evening is due to start.** If you have not yet downloaded the app please go to the app store and download it for free by searching for East Crompton St James'. If you are having problems please contact school.

Can we also ask that there is only one appointment made per child. If there are exceptional circumstances and a further appointment is needed, please contact the school office.

If you have to bring your child / children with you, they will be expected to remain with you at all times.

Many thanks for your cooperation.

Mr A J Laskey
Executive Headteacher